



**MINUTES OF MEETING (MOM) AND ACTION TAKEN REPORT (ATR) FROM THE
11th IQAC MEETING OF GOKUL GLOBAL UNIVERSITY, SIDHPUR, GUJARAT.**

Minutes of Meeting (MoM)

Institution: Gokul Global University, Sidhpur, Gujarat

Meeting No.: 11th IQAC Meeting

Date: 18/03/2025

Time: 2:30 PM

Venue: Board Room

Chairperson: Dr. Sunil Joshi (Provost)

ATTENDANCE OF MEETING:

SN.	Name	Designation	Responsibilities
Chairperson:			
1	Dr. Sunil Joshi	Provost	Chairman
Members:			
2	Dr. Himmatsinh Rajput	Registrar	Member
3	Dr MVKS Rao	Director-IQAC	Member Secretary
4	Dr. Arvind Chauhan	Dean Academics	Member
5	Dr. Ravindrasinh Rajput	Professor, Faculty of Paramedical & Deputy Director, Academics	Member
6	Dr. Bhargav P. Majmudar	Principal, HCET	Member
7	Mr. Manoj Patel	Dean (I/), Gokul College of Computer Science & Application	Member
8	Dr. Rugvendra Vyas	Dean, Faculty of Law	Member
Member of Management:			
9	Mr. Rajendrasinh Solanki	CEO	Member of Management
Student			
10	Ms. Aditi Rajput	Student	Member
Alumni			
11	Mr. Vasant Patel	Alumni	Member
Industry Member			
12	Mr. Kiran Patel	Industry Member	Member



SN.	Name	Designation	Responsibilities
Social Worker			
13	Mr. Ankur Trivedi	Social Worker	Member
	Mr. Jayantibhai D Patel	Social Worker	Member
Invited Members			
14	Dr. Rajendrasinh B Jadeja	Pro VC, MU, Rajkot	Invited Member
15	Dr. Pratosh Bansal	Director IQAC, DAV Indore	Invited Member

The 11th IQAC meeting of Gokul Global University, Sidhpur, Gujarat, commenced with the confirmation of minutes from the previous meeting, ensuring continuity in decision-making. The committee took note of the Action Taken Report (ATR), evaluating the progress made on previous resolutions. A critical discussion was held on revising the format of the Academic and Administrative Audit (AAA) to enhance institutional assessment standards. The appointment of the AAA Committee for 2024-25 was finalized, assigning responsibilities for systematic audits. Members were apprised of the implementation of NEP 2020 guidelines, focusing on curriculum restructuring, interdisciplinary learning, and faculty capacity-building initiatives. The nomination of new IQAC Committee nodal officers was discussed to strengthen the quality assurance framework. Further deliberations explored strategies for aligning university practices with national academic excellence benchmarks. The committee emphasized continuous improvement in teaching methodologies, student engagement programs, and faculty development workshops. Institutional best practices and innovations were reviewed to foster academic leadership. Research contributions, including publications and funded projects, were analysed to encourage scholarly productivity. A review of the Board of Studies (BOS) meetings was conducted, ensuring dynamic academic governance. Updates on value-added courses (VAC) and MOOCs were presented to enhance skill-based education. The university magazine's progress was assessed as a key communication tool for academic and research highlights. Sustainability initiatives, including green campus efforts, were revisited to integrate eco-friendly practices. The NAAC accreditation and compliance updates were discussed in preparation for future assessments. Stakeholder feedback mechanisms were refined, emphasizing student-centered approaches. The committee endorsed the circulation and discussion of AAA audit documents to enhance transparency. Any additional matters were addressed with the chair's approval, ensuring comprehensive discussions on institutional development. The session concluded with actionable insights to drive continuous progress, reinforcing Gokul Global University's commitment to academic excellence and institutional growth.



Agenda:

- 11.1: To Confirm the Minutes of Last Meeting
- 11.2: To take note of ATR
- 11.3: To review and revise the format of Academic and Administrative Audit (AAA)
- 11.4: To appoint the Academic and Administrative Audit (AAA) Committee -2024-25
- 11.5: To apprise the members about the implementation of NEP 2020 guidelines
- 11.6: The Nomination of the new IQAC Committee (nodal officers)
- 11.7: Any other matter with the permission of the chair.

Discussion Points & Resolutions:

Agenda 11.1:

- Confirmation of Minutes of Last Meeting held on 28th February 2025. The minutes of the 10th IQAC meeting held on 28th February 2025 were circulated to all the members. Since there were no comments received, the members confirmed of the minutes of meeting.

Agenda 11.2:

- To take note of ATR on decisions of the last Meeting of IQAC. The members took note of the follow up action on the decisions of the Meeting and approved & recorded
- Lectures must be conducted regularly as per schedule, irrespective of student attendance. Even if only one student is present, the class should continue full time.
- Strategies to increase student attendance were discussed, including better communication and engagement initiatives.
- Departments raised concerns about students not attending classes regularly, and possible measures for their management were deliberated.
- It was also decided that **all departments must upload the list of events (as per event Calander) on the ERP system** to ensure better coordination and communication across the university.
- Some departments highlighted a shortage of faculty members, and it was suggested that recruitment or workload adjustments be considered.
- The need to improve internet facilities across departments was emphasized.
- It was noted that concerns were raised by the Dean of the Engineering College regarding the lack of information about the faculty recruitment process.
- After discussion, it was decided that the **Dean of the respective department and a Subject Expert** will be included in the faculty recruitment process to ensure transparency and academic alignment.



- This decision will be implemented with immediate effect for all departmental recruitments
- The Nursing Department specifically mentioned a requirement for additional computers to support student learning & administrative work.
- The E-Magazine work should be expedited, and cooperation from all departments is required to ensure timely publication. This initiative will be overseen by Dr. Rugvendra Vyas, Dean, Faculty of Law.

Agenda 11.3:

- To review and revise the format of Academic and Administrative Audit (AAA) for the Session 2024-25. The Director IQAC has presented the revised format of Academic and Administrative Audit (AAA) for the session 2024-25. The members of IQAC approved the revised format of AAA. The revised format of AAA will be uploaded on the website also. The process of conducting AAA for 2024-25 will be completed before 2/5/2025. (Annexure-1)

Agenda 11.4:

- To appoint the Academic and Administrative Audit (AAA) Committee for the Session 2024-25. The Director IQAC has presented the AAA Committee members list for the Session 2024-25. There are six committees, each committee has 1 team leader and 2 members assigned with 2 schools to conduct AA audit. All the Instructions are given in the documents which were circulated to all members. The process of conducting AAA for 2024-25 will be completed before 2/5/2025. (Annexure-2)

Agenda 11.5:

- To apprise the members about the implementation of NEP 2020 guidelines within the curriculum in various programmes of the University. It is informed to the Deans of Schools for implementation of NEP 2020 guidelines. Further, all the directors are required to include MOOCs (NPTEL/SWAYAM) programmes in their curriculum and pass it through BoS. They are also required to make necessary changes in the Ordinances of programme if required.

Agenda 11.6:

- The Nomination of the new IQAC Committee (nodal officers) for the Internal Quality Assurance Cell (IQAC) and AQAR data collection, uploading for the session 2024-25. The Director IQAC has circulated the nominated list of the above committee members noted and approved

Agenda 10.14: Any other matter with the permission of the chair.

- The Chair invited any other matters for discussion.
No additional matters were raised with the permission of the Chair.



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ACTION TAKEN REPORT (ATR)

Agenda Item	Action Taken	Responsible Person/Department	Status
Departmental Meetings	Departments to conduct two meetings per month and maintain minutes	Respective Departments	In Progress
Student Attendance	Attendance display, parental communication via WhatsApp	Administration & Faculty	Implemented
Academic & Event Calendar	Align activities with university schedule, execute events effectively	Dean & HoDs	In Progress
Research & Publications	Faculty to publish research papers and file patents annually	Respective Faculty	Ongoing
Faculty Development Programs	FDPs to be organized each semester	All Faculty	Scheduled
University Magazine	Annual publication under Dean, Faculty of Law	Dr. Rugvendra Vyas & Editorial Team	Planned
To conduct the Academic & Administrative Audit (AAA) for the Session 2024-25.	The Academic & Administrative Audit (AAA) documents were shared and notified to conduct the same before the deadlines (2/5/2025). Although this time all internal auditors conducted the Academic & Administrative Audit but from next year External auditors will also be included in the team of auditors.	Director - IQAC	Ongoing
To review new benchmarks introduced by the NAAC.	IQAC director announced that the action plan for complying new benchmarks will be shared soon & will be discussed fully to clarify the Clarified the doubts of the leaders of the quality centers of the GGU	Director - IQAC	Ongoing
Any other matter with the	There was no other matter of		



Agenda Item	Action Taken	Responsible Person/Department	Status
permission of the chair.	concern.		

Conclusion:

It was unanimously agreed that scheduled lectures must continue regardless of attendance. Further steps will be taken to address faculty shortages and infrastructure improvements. All departments will upload event details as per event calendar

Director- IQAC

Hon. Provost / Vice-Chancellor

પ્રોવોસ્ટ
(કુલપતિ)
ગોકુલ ગ્લોબલ યુનિવર્સિટી
સિદ્ધપુર - ૩૮૪ ૧૫૧