



Student's Grievance Form

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| NAME (IN CAPITAL LETTERS ONLY) | |
| ENROLLMENT NO. (Please attach a copy of College Identity Card) | |
| COURSE | |
| YEAR OF ADMISSION | |
| EMAIL ID | |
| CONTACT NUMBER | |
| PRESENT ADDRESS | |
| POSTAL ADDRESS | |
| PARENT'S/GUARDIAN'S NAME | |
| PARENT'S/GUARDIAN'S CONTACT NO. | |
| GRIEVANCE: | |

DISCLAIMER: I hereby affirm that the information provided in this document is accurate to the best of my knowledge and belief. I acknowledge full responsibility for any consequences resulting from the provision of false information, and I am aware that disciplinary actions may be taken.

SIGNATURE OF THE STUDENT

NOTE:

1. All complaints/grievances must be submitted in the prescribed format, which can be downloaded from the college website. The submission should be handwritten and accompanied by relevant documents/proof. The form must be completed in its entirety, as incomplete forms will not be considered (Maximum Words Limit: 250).
2. Complaints are to be submitted in person by the complainant on the 2nd and 4th Friday of every month, in a sealed envelope, at the P.A. Principal's office.
3. The complainant will be contacted exclusively on the provided contact number for the resolution of the grievance.
4. It is advised that the complainant retains a copy of the submitted grievance for their records.
5. The committee's decision on the grievance will be considered final and binding.